WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2018-19 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☑ Standard
☑ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☐ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 1/8/2019 Time drill was held 9:30 AM

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 450

Remarks 300 AND 400 POD CLASSROOMS SHELTERED IN THE POD AND DID NOT USE STORAGE/CLOSET AREAS. 100 AND 200 CLASSROOMS ALL WENT TO INTERIOR 4 CLASSROOMS AS IN THE PAST. STORAGE/CLOSET AREAS WERE LOCKED SINCE THE RENOVATION AND HOMEROOM TEACHERS AND SUBS DID NOT HAVE KEYS.

Total required drills complete to date 1

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill CPriemer

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 1/812019