WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2019-2020 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☑ Standard
☐ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☑ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School HOLDEN ELEMENTARY

Date of Drill 10/8/2019 Time drill was held 2:00 PM

Exact time required to evacuate/shelter/secure 3 MIN

Total Participants 400

Remarks STAFF AND STUDENTS RESPONDED TO THE ALICE CONE WITH SERIOUSNESS. STAFF MADE APPROPRIATE DECISIONS BASED ON WHERE THE CONE WAS POSITIONED.

Total required drills complete to date 2

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill C Priemer

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 10/8/2019