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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2017-18 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☐ Standard
☐ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☑ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Holden Elementary

Date of Drill 3/26/2018 Time drill was held 12:30 pm

Exact time required to evacuate/shelter/secure zero

Total Participants 320

Remarks preschool was not in session yet - kept preK students and parents outside until drill was completed. This was an external threat practice.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill CHERYL PRIEMER Digitally signed by CHERYL PRIEMER Date: 2018.03.26 12:51:51 -04'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☐ Drill Submitted Electronically Date _____

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